



Welcome to Maley Swim School

Instructions:

1. Pages 1 - 3A are for you to keep.
 2. Read & Sign pages 3B - 5; Return them and the clipboard to the front desk.
 3. Wait in the observation room for an instructor to call you in for your class.
-

Please Note:

- ✓ Tuition is due in full at the time of registration for lessons and parties.
- ✓ In order to participate in any other water activities, a waiver must be signed by the student's parent or guardian prior to entering the pool.
- ✓ No student will be allowed to participate until waiver has been signed.
- ✓ There will be a \$20.00 charge for all returned checks.
- ✓ If your child is not totally potty trained both a disposable and a reusable swim diaper is required.

Makeup Policy:

- ✓ Class absences may NOT be rescheduled or made up.

Refund Policy:

- ✓ Should you choose to cancel your lessons, NO REFUNDS or credits will be issued. For an EXTENDED ILLNESS or INJURY causing the student to miss four or more consecutive lessons, we will issue a credit toward future lessons when presented with a written doctor's note.
-

Thank you for your cooperation!



Frequently Asked Questions

Q: How often are lessons?

Our year-round lessons are offered once a week and are scheduled in 3 sessions a year: Summer, Fall, and Winter/Spring. Session dates loosely follow area school calendars. Consistent once-a-week lessons support long term retention and development of the skills that make swimming safe and enjoyable for a lifetime. Maley Swim School uses theme oriented teaching techniques that make learning to swim FUN!

Q: When are lessons offered?

Lessons are currently offered Monday thru Thursday every thirty minutes from 10AM – 8PM and Saturday mornings. The times of specific levels vary based on teacher availability and class level demand.

Q: How many are in a class?

Classes are limited to four students with an instructor. Our small classes are beneficial when learning to swim. It gives the instructors more time for individual attention and allows them to teach each student at their own level. In the Waterbaby classes, there are six parent/child pairs with the instructor. We also offer private and semi-private lessons.

Q: How long are the lessons?

USSSA research shows that four students in a 30-minute lesson is the optimum period of time and number of children for learning. This is an ideal time period for both beginners and experienced swimmers. This helps to keep the attention span of our younger swimmers and helps the more advanced classes focus on technique.

Q: How long should my child take lessons?

A person should continue in lessons until he/she can swim two lengths of the pool taking breaths comfortably, this is usually accomplished upon completing the Beginning Strokes Level. We are committed to teaching all ages to swim and want swimming to be fun, but also a safe activity.

Q: How young can my child start lessons?

Waterbabies start at six months old. This is a class where both a parent and child are involved. There are countless benefits to starting your child in swimming lessons early in life. Please feel free to pick up our Waterbaby flyers.

Q: What do I need to bring to lessons?

A swimsuit and a towel are the only necessities for the lessons. We do have changing rooms where students can change before or after lessons. Swimmers who are still in diapers *must* wear a re-usable swim diaper while in our pool. We do have swim diapers available in our retail shop. We also have goggles for sale, but we do ask that only our students who are able to swim wear the goggles. Beginning swimmers can become dependent on goggles and believe they are unable to swim without them. For this reason, it is beneficial for them to learn to swim before they begin using goggles. Please keep all fingernails cut short. **We also ask that children with chin length hair or longer pull their hair back for lessons.**

Q: What if I miss a lesson?

Students are encouraged not to miss a lesson because they bond to their teacher and their progress builds on what they learn each week. We understand there are many reasons why a student may miss a class and that most will miss 3 lessons over the course of a session. For an extended illness or injury (causing a child to miss four or more consecutive lessons), a parent should bring a doctor's excuse to the child's next lesson, and we will issue a computer credit toward future lessons. **NO MAKE-UP CLASSES ARE AVAILABLE.**

Q: What is Maley Swim School's Refund Policy?

If you should choose to cancel your lessons or be absent for any reason, no refunds or credits will be issued.

Q: How do I know what level class my child should be in?

The level a child is in determines the skills they will learn. A child does not move to the next level until he/she has mastered the skills required for the current level. Parents need to remember that even though a child may not have moved to the next level, teachers individualize within each class, keeping all children challenged.

Maley Swim School, Inc. Policies and Regulations

1. **Safety of the Students and their families** ~ Children may **NOT** be **left unattended** before, during, or after classes. Should your child need to use the restroom during a swim lesson, you will need to be present to take them. **All children must be accompanied by a parent in the restroom** so we can keep an inviting, clean facility. Please make sure the condition in which your children leave our restrooms is in the condition they found them. If your child is old enough to be uncomfortable with your presence in the restroom, please check on the condition of the restroom after your child finishes. **Do Not Allow your children to enter the poolroom until the teacher or deck assistant has called them** in to begin the class. For the safety of your children we recommend that they stay inside the lobby area, away from the parking lot outside, and away from the pool inside the poolroom. We ask that you not bring any pets to swim lessons. For the health of all swimmers, parents, and staff **do not swim** until you or your child has been clear of **diarrhea, vomiting and rash for 48 hours**. **Do not swim** until you or your child has been free of **fever for 24 hours**. **Do not swim** until Doctor has given a medical release for **pink eye, ringworm or chickenpox**. **Do not swim with discolored (mucus) in nose**. **Also**, in an effort to keep illnesses from spreading, we ask that you **do not bring a contagious child that is not swimming** into the school. *Please, keep your child's fingernails short.* Due to the wet nature of a swim school, be cautious on all surfaces inside and outside the facility. They could be slippery when wet. Understand that these rules exist for your family's safety and to satisfy our insurance carrier.
2. **Chemical Balance of the Pool** ~ Urine can adversely affect the chemical balance of the pool. Please have the swimmers use the bathroom before lessons so they don't have an accident in the pool. **All children not totally potty trained must wear both a disposable diaper and reusable swim diaper under their suits - regular diapers are prohibited.** Reusable swim diapers can be purchased at the front desk. Change diapers on diaper changing table only.
3. **Class Make-up** ~ If Maley Swim School cancels classes because of extreme weather conditions, holidays, mechanical problems, etc. we will offer a make-up day (usually that Friday). There will only be one make-up day offered. We apologize if the make-up day is inconvenient for your family, but accommodating everyone's schedule is impossible. **There are no make-ups for class absences.**
4. **Payment** ~ All tuition must be paid in full at time of registration. Should you choose to cancel your lessons, no refunds or credits will be issued. **Refunds are not available** due to fixed operational costs. **Credit** for future lessons is given to students who miss **4 or more lessons** due to an injury or illness with a **Doctor's medical excuse**. In addition to the tuition fee, a **\$25 non-refundable registration fee** is collected once every calendar year. A \$20 retained check fee must be charged to cover collection and bank charges.
5. **Adverse Weather Conditions** ~ Our indoor, heated facility allows us to meet in all weather conditions, except a **tornado warning** or any other condition that would jeopardize the students' safety. Should this occur during lessons, a water safety lesson will be taught.
6. **Swimming Accessories** ~ We ask that only students who know how to swim wear goggles, however children with sensitive eyes may need to wear goggles. Goggles and other swim accessories are also available from Maley Swim School. Students with chin length or longer hair are encouraged to wear a ponytail since longer hair interferes with the performance of several swim skills. Jewelry such as rings, necklaces, earrings and bracelets sometimes scratch the swimmers and are very often lost in the pool while swimming. Please **REMOVE BAND-AIDS** and all jewelry and prior to entering the pool.
7. **Maintaining Good Swim Skills** ~ With drowning being the leading cause of accidental death for children under the age of 5, and the second leading cause for children under 14, swimming is a necessity, not just a summer activity. Drowning isn't seasonal, so swimming skills should be maintained all year. Like any other activity, retention of skills can be lost if not practiced on a consistent basis year round.

Maley Swim School, Inc. Policies and Regulations

1. **Safety of the Students and their families** ~ Children may NOT be left unattended before, during, or after classes. Should your child need to use the restroom during a swim lesson, you will need to be present to take them. **All children must be accompanied by a parent in the restroom** so we can keep an inviting, clean facility. Please make sure the condition in which your children leave our restrooms is in the condition they found them. If your child is old enough to be uncomfortable with your presence in the restroom, please check on the condition of the restroom after your child finishes. **Do Not Allow your children to enter the poolroom until the teacher or deck assistant has called them** in to begin the class. For the safety of your children we recommend that they stay inside the lobby area, away from the parking lot outside, and away from the pool inside the poolroom. We ask that you not bring any pets to swim lessons. For the health of all swimmers, parents, and staff **do not swim** until you or your child has been clear of **diarrhea, vomiting and rash for 48 hours**. **Do not swim** until you or your child has been free of **fever for 24 hours**. **Do not swim** until Doctor has given a medical release for **pink eye, ringworm or chickenpox**. **Do not swim with discolored (mucus) in nose**. **Also**, in an effort to keep illnesses from spreading, we ask that you **do not bring a contagious child that is not swimming** into the school. *Please*, keep your child's fingernails short. Due to the wet nature of a swim school, be cautious on all surfaces inside and outside the facility. They could be slippery when wet. Understand that these rules exist for your family's safety and to satisfy our insurance carrier.
2. **Chemical Balance of the Pool** ~ Urine can adversely affect the chemical balance of the pool. Please have the swimmers use the bathroom before lessons so they don't have an accident in the pool. **All children not totally potty trained must wear both a disposable diaper and reusable swim diaper under their suits - regular diapers are prohibited**. Reusable swim diapers can be purchased at the front desk. Change diapers on diaper changing table only.
3. **Class Make-up** ~ If Maley Swim School cancels classes because of extreme weather conditions, holidays, mechanical problems, etc. we will offer a make-up day (usually that Friday). There will only be one make-up day offered. We apologize if the make-up day is inconvenient for your family, but accommodating everyone's schedule is impossible. **There are no make-ups for class absences**.
4. **Payment** ~ All tuition must be paid in full at time of registration. Should you choose to cancel your lessons, no refunds or credits will be issued. **Refunds are not available** due to fixed operational costs. **Credit** for future lessons is given to students who miss **4 or more lessons** due to an injury or illness with a **Doctor's medical excuse**. In addition to the tuition fee, a **\$25 non-refundable registration fee** is collected once every calendar year. A \$20 retained check fee must be charged to cover collection and bank charges.
5. **Adverse Weather Conditions** ~ Our indoor, heated facility allows us to meet in all weather conditions, except a **tornado warning** or any other condition that would jeopardize the students' safety. Should this occur during lessons, a water safety lesson will be taught.
6. **Swimming Accessories** ~ We ask that only students who know how to swim wear goggles, however children with sensitive eyes may need to wear goggles. Goggles and other swim accessories are also available from Maley Swim School. Students with chin length or longer hair are encouraged to wear a ponytail since longer hair interferes with the performance of several swim skills. Jewelry such as rings, necklaces, earrings and bracelets sometimes scratch the swimmers and are very often lost in the pool while swimming. Please **REMOVE BAND-AIDS** and all jewelry and prior to entering the pool.
7. **Maintaining Good Swim Skills** ~ With drowning being the leading cause of accidental death for children under the age of 5, and the second leading cause for children under 14, swimming is a necessity, not just a summer activity. Drowning isn't seasonal, so swimming skills should be maintained all year. Like any other activity, retention of skills can be lost if not practiced on a consistent basis year round.

I have read, understand, and accept the above policies and regulations.

Parent or Guardian Signature

Date

MALEY SWIM SCHOOL, INC.
WAIVER OF CLAIMS/RELEASE OF LIABILITY/HOLD HARMLESS

PLEASE READ CAREFULLY BEFORE SIGNING.
THIS IS A RELEASE OF LIABILITY AND WAIVER OF LEGAL RIGHTS.

I hereby represent that I am the adult participant or the parent/legal guardian/duly authorized representative of the Maley Swim School, Inc. ("Maley Swim School") participant(s) listed below (the "Participants"). I understand that swimming and/or activities related to swimming are inherently dangerous activities that involve the risk of serious injury or death.

IN CONSIDERATION OF MALEY SWIM SCHOOL'S GRANTING PERMISSION TO PARTICIPATE IN SWIM LESSONS AND/OR RELATED ACTIVITIES, I AGREE, FOR MYSELF, THE PARTICIPANT (S), AND OUR HEIRS, SUCCESSORS, EXECUTORS, ADMINISTRATORS, PERSONAL REPRESENTATIVES AND/OR ANYONE ELSE CLAIMING BY OR THROUGH ANY OF US (COLLECTIVELY, THE "RELEASING PARTIES"), TO FULLY AND FOREVER RELEASE AND HOLD HARMLESS MALEY SWIM SCHOOL AND LINDA MALEY SWIM SCHOOL, INC., THEIR OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES, AGENTS, INSTRUCTORS AND REPRESENTATIVES (COLLECTIVELY, THE "RELEASED PARTIES") FROM ANY AND ALL CLAIMS, LOSSES, DAMAGES (DIRECT, PUNITIVE OR OTHERWISE), LIABILITIES, ACTIONS, CAUSES OF ACTION, DEMANDS, SUITS, COSTS, EXPENSES AND/OR FEES (COLLECTIVELY, THE "CLAIMS") ARISING OUT OF OR IN ANY MANNER RELATED TO SWIMMING, SWIM LESSONS, OR ANY OTHER MALEY SWIM ACTIVITIES OR FUNCTIONS AND/OR THE PARTICIPATION IN AND/OR OBSERVING SWIMMING AND/OR SWIM LESSONS AND/OR THE USE OF ANY POOL, LOCKER ROOM OR ANY OTHER MALEY SWIM SCHOOL FACILITIES, EVEN IF ALL OR ANY PART OF THE CLAIMS RESULT FROM, OR ARE CAUSED BY THE NEGLIGENCE, ACTS, OMISSIONS AND/OR OTHER FAULT OF THE RELEASED PARTIES.

THE RELEASING PARTIES WAIVE ANY AND ALL CLAIMS THEY MAY HAVE AGAINST THE RELEASED PARTIES, EVEN IF CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, ACTS, OMISSIONS AND/OR OTHER FAULT OF THE RELEASED PARTIES. I UNDERSTAND THAT I AM WAIVING AND GIVING UP IMPORTANT LEGAL RIGHTS AND IT IS MY INTENTION TO DO SO.

I agree that Maley Swim School has permission to photograph my child and use photographs for any and all purposes to promote and advertise Maley Swim School.

Videos may be taken on the last day of lessons only.

I authorize Maley Swim School to have me or any Participant (s) treated in any medical emergency and I agree to pay all costs and expenses associated with medical care and/or transportation for me or any Participant(s).

I have read, understand and agree with this document. If any portion of this document is determined to be invalid, illegal, against public policy, or unenforceable, such determination shall not affect the validity, legality or enforceability of any other part of this document, the remainder of which shall be and remain valid and enforceable.

Children may not be left unattended before, during, or after classes. Should your child need to use the restroom during a swim lesson, you must be present to take them. All children must be accompanied by a parent in the restroom so we can keep a clean and inviting facility. Your child's safety is most important to us. Thank you.

Signature of Parent/Legal Guardian _____

Printed Name _____

Address _____

City _____ State _____ Zip _____ E-mail _____

Home Phone # _____ Cell Phone # _____ Work Phone # _____

Home Phone # _____ Dad Cell Phone # _____ Dad Work Phone # _____

We use M&M's as a teaching aid during lessons.

My child _____ does _____ does not have an **allergy to chocolate**.

Participant's Name	Class Day & Time	Birthday	Age	Choc. Allergy Y / N
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____

Thank you for entrusting us with your children during swim lessons. Because your satisfaction is very important to us, we have worked very diligently to ensure that this program is as effective and professional as possible. Please fill out one evaluation for each child swimming.

Name of Child _____

Your Phone Number _____

Class Day and Time _____

Class Level _____

Teacher's Name _____

- My child is allergic to M& Ms
- My child can have Skittles instead of M&Ms
- My child has no fear of the water.
- My child is very afraid.
- My child needs to be challenged.
- My child needs to go at his own pace, which is slow.
- My child is slow to warm up to new people.

Let us know of any medical condition we should be aware of:

My child has not been in the water since last year, but last year he/she could _____

My child had a bad experience with the water. (Please elaborate) _____

Please remember you can always talk to Linda Maley, management, or your child's teacher. Let your child's teacher know any concerns, comments, or requests you may have. Leave a note at the front desk and he/she will return your message.